

**CITY OF MALVERN  
APPLICATION FOR BUILDING PERMIT**

**TO: City Building Inspector**

**Date:** \_\_\_\_\_ **PMT#** \_\_\_\_\_

**OWNER:**

NAME \_\_\_\_\_

**CONTRACTOR:**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONSTRUCTION \_\_\_\_\_ REPAIR \_\_\_\_\_ ADD TO \_\_\_\_\_ RESIDENTIAL \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ STORAGE \_\_\_\_\_

SIGNS \_\_\_\_\_ FENCING \_\_\_\_\_ ROOFING \_\_\_\_\_

*Plan checking fee (construction exceeds \$1000.00 a Plan is required)*

**For each set of Plan's a fee will be charged**

**\*\* Minimum--\$100.00 up to 1/2 permits fee not to exceed \$500.00 \*\*** \$ \_\_\_\_\_

**COST:** \_\_\_\_\_ **PERMIT FEE:** \_\_\_\_\_

**SQUARE FT.** \_\_\_\_\_

**TOTAL FEE:** \_\_\_\_\_

**CONSTRUCTION:** \_\_\_\_\_ **ZONE** \_\_\_\_\_

**NEW RESIDENTIAL CONSTRUCTION MUST SUBMIT COMPLETE BLUEPRINTS.**

Application does not authorize any construction until permit is issued; Permit will expire in six months if construction has not begun or if work is suspended or abandoned within six months of time work has begun (SBC CO 104-6). All Commercial Buildings Must comply with the American Disabilities Act.

On the back show simple plat of lot with: dimensions of lot, the dimensions and location of existing buildings and the dimensions and location of proposed buildings, showing ALL setbacks and total coverage of property (Ordinance 601 Sec. 10.16.020). (It is understood that any permit will not grant any right or privilege to erect any structure or to use any premises herein described for any purpose or any manner prohibited by the Malvern City Zoning Ordinance).

**IT IS REQUIRED THAT WHEN CONSTRUCTION IS COMPLETED. THE CONTRACTOR CONTACTS CITY HALL FOR A FINAL INSPECTION AND CERTIFICATE OF OCCUPANCY. THE INDIVIDUAL LAND OWNER IS SOLELY RESPONSIBLE FOR THE BILL OF ASSURANCE TO THE PROPERTY. ANY BUILDING APPLICATION MUST BE APPROVED BEFORE PERMIT IS ISSUED.**

**ALL STATE AND FEDERAL LICENSING REGULATIONS MUST BE FOLLOWED.**

\_\_\_\_\_  
Signature of Applicant

Phone # \_\_\_\_\_

Fax # \_\_\_\_\_

Email \_\_\_\_\_

**APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_